

The regular meeting of the Green Township Board of Trustees held on December 10, 2007 was called to order at 7:00 p.m. with the Pledge of Allegiance.

Roll Call: Trustee Mitchell, present; Trustee Winkler, present; Chairman Upton, present; Fiscal Officer Straus, excused.

Trustee Mitchell moved to approve the minutes for the regular meeting of November 26, 2007. Trustee Winkler seconded the motion and all voted aye.

The Honorable Bob Mecklenborg, Ohio State Representative, 30th District, swore in Trustee Tony Upton, who has been elected to serve as Trustee for Green Township from January 1, 2008 through January 1, 2011.

The Green Township Board of Trustees congratulated Christopher Holten for obtaining the rank of Eagle Scout, the Boy Scouts of America's highest achievement award, to be presented on December 29, 2007 at an Eagle Scout Court of Honor. Mr. Holten was presented with a resolution honoring his accomplishment. Mr. Holten stated that his Eagle Scout project was to repair steps at a nature preserve that had been damaged by a fallen tree.

RESOLUTION #07-1210-A

Trustee Winkler moved to pass a resolution appointing Township Administrator, Kevin Celarek, as Acting Fiscal Officer for the December 10, 2007 Trustee's regular meeting. Trustee Mitchell seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

RESOLUTION #07-1210-B

Trustee Winkler moved to pass a resolution accepting and approving the financial reports as submitted. Chairman Upton seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

RESOLUTION #07-1210-C

Trustee Mitchell moved to pass a resolution to approve the Revised Records Retention Schedule from the Green Township Police Department as recommended by the Green Township Records Commission. The revised schedule will be sent to the Ohio Historical Society for final approval. Chairman Upton seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

RESOLUTION #07-1210-D

Trustee Mitchell moved to pass a resolution to approve the identified Green Township Administrative Records, scheduled and approved for destruction by the Green Township Records Commission. These approved records will be destroyed after final approval for destruction is received from the Ohio Historical Society. Trustee Winkler seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

RESOLUTION #07-1210-E

Chairman Upton moved to pass a resolution to approve the Full-Time Non-Collective Bargaining Employee undergraduate and graduate level tuition reimbursement plan. Trustee Mitchell seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

RESOLUTION #07-1210-F

Trustee Winkler moved to pass a resolution authorizing a 3% pay increase for 2008 for the Township's non-bargaining employees. Chairman Upton seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

RESOLUTION #07-1210-G

Trustee Winkler moved to pass a resolution to hire Wurzelbacher Staging and Construction to provide the staging for the June 7th, July 3rd (rain date July 4th), July 26 and August 15th 2008 Green Township Summer Concert Series and authorizing the Township Administrator to sign the contract after review and approval from the Township Attorney. Chairman Upton seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

RESOLUTION #07-1210-H

Trustee Winkler moved to pass a resolution to hire Sara Chapman as an Event Attendant effective 12/10/07 at a Pay Grade 1 Step 1. Trustee Mitchell seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

RESOLUTION #07-1210-I

Chairman Upton moved to pass a resolution to approve Green Township's Annual Inventory as presented (ORC 505.04). Trustee Winkler seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton:

Aye.

RESOLUTION #07-1210-J

Trustee Mitchell moved to pass a resolution to promote Lieutenant Kevin Hummeldorf to the rank of Captain effective December 22, 2007 at Step 1 of the Captain's Pay Grade. Trustee Winkler seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

Trustee Mitchell swore in Capt. Kevin Hummeldorf. Capt. Hummeldorf introduced his family and friends that were present.

RESOLUTION #07-1210-K

Trustee Mitchell moved to table a resolution to revise the job description for the Green Township position of Controller. Chairman Upton seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

Trustee Mitchell explained that he did not have sufficient time to review the revised job description for the Controller with Fiscal Officer Straus and would like time to do that before its approval.

RESOLUTION #07-1210-L

Trustee Winkler moved to pass a resolution to change the Pay Grade of Controller to Grade 11 Step 4 effective January 1, 2008. Chairman Upton seconded the motion. Trustee Mitchell: No; Trustee Winkler: Aye; Chairman Upton: Aye.

RESOLUTION #07-1210-M

Chairman Upton moved to pass a resolution to change the Pay Grade of the Fire Chief, Police Chief and Public Services Director to Grade 16 Step 6 effective January 1, 2008. Trustee Winkler seconded the motion. Trustee Mitchell: No; Trustee Winkler: Aye; Chairman Upton: Aye.

RESOLUTION #07-1210-N

Trustee Mitchell moved to pass a resolution to approve the FOP contract between Green Township and the Green Township Police Union effective January 1, 2008 through December 31, 2010. Trustee Winkler seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

RESOLUTION #07-1210-O

Trustee Winkler moved to pass a resolution for permission for Mike Boeckermann to travel to the National Emergency Training Center to serve as a Fire Prevention Grant Peer Reviewer for the Department of Homeland Security and the U.S. Fire Administration. Travel will be from Sunday, January 13, 2008 through Saturday, January 19, 2008. All travel, lodging and meal expenses will be paid by the Federal Government. Chairman Upton seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

RESOLUTION #07-1210-P

Trustee Winkler moved to pass a resolution for permission to travel to the Center for Domestic Preparedness in Anniston, Alabama for the following Firefighters from the Green Township Department of Fire & EMS: Firefighter Marc Laake, for WMD, EMS & H.O.T., February 11-16, 2008; Firefighter Mike Scherer, for NIMS ICS-300 & ICS 400, January 13-18, 2008; Firefighter Mark Hetzel, for WMD Incident Command, January 22-26, 2008; and Firefighter Jeremy Bolser, for Hazardous Materials Technician, February 24-28, 2008. All course fees, travel, meals and lodging are funded by the Federal Government. Chairman Upton seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

RESOLUTION #07-1210-Q

The following properties were declared as nuisances. The Township Attorney was directed to notify the owners of the properties listed below of this resolution:

1. 3905 Race Road (550-0121-0025), Motion made by Trustee Mitchell and seconded by Chairman Upton. All voted Aye.
2. 5407 Race Road (550-0191-0056), Motion made by Chairman Upton and seconded by Trustee Mitchell. All voted Aye.

The Ohio Department of Liquor Control has sent notice of application from: Jeffrey Taulbee of Taulbee Enterprises Inc., DBA Reflections Lounge, 4050 North Bend Road, Cincinnati, Ohio 45211 and Joseph D. Livingwood for Cindy GM LLC., Woodland Golf Course at 5820 Muddy Creek Road, Cincinnati, Ohio 45233. The Trustees will not request a hearing on either application.

Administrator Celarek made the following announcements:

1. The Hamilton County Board of Zoning Appeals will meet on Wednesday, December 12, 2007 at 1:00 p.m. in Room 805 Hamilton County Administration Building at 138 E. Court Street, Cincinnati, Ohio 45202, to hear the following case:
 - a. Case # Green-34 by applicant Dynasty Homes for Matt and Lori Deters for the construction of a new single-family residence with less side yard setback than required.

Development Director Goetzman gave a brief overview of the proposed project and recommended approval as submitted.

RESOLUTION #07-1210-R

Trustee Mitchell moved to pass a resolution recommending approval of Case # Green-34 to the Hamilton County Board of Zoning Appeals as submitted. Trustee Winkler seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

2. The Hamilton County Rural Zoning Commission has scheduled a Public Staff Conference for December 20, 2007 at 7:00 p.m., Green Township Administrative Complex, for two parcels submitted by John Aneveski for a zone change. Properties are 5470 Rybolt Road for a .5 acre site with a Land Use of Neighborhood Retail and 6946 Harrison for a 1.75 acre site with a Transitional Mixed Use (office).

Development Director Goetzman stated that this is a Public Staff Conference that is held prior to a submission for a zone change.

3. The Hamilton County Zoning Commission has scheduled a hearing on December 20, 2007 at 1:00 p.m., County Administration Building, 138 E. Court Street, to hear Case # Green 07-09, located at 6173 Bridgetown Road, to hear a zone change request for .38 acres from Residential to "EE" Planned Retail.

Development Director Goetzman gave a brief overview of the proposed zone change request.

Bob Rothert, Abercrombie & Associates, 3377 Compton Road, Cincinnati, OH 45251, representing the owner of property located at 6173 Bridgetown Road, addressed the Board to provide information regarding the proposed project.

RESOLUTION #07-1210-S

Chairman Upton moved to pass a resolution recommending approval of Case # Green 07-09 to the Hamilton County Zoning Commission subject to the following conditions: 1. That the proposed building shall include a maximum of 3,250 sq. ft.; 2. That additional screening/buffering beyond the minimum requirements of the Zoning Resolution be installed along the southeast and southwest property lines, to include fencing, mounding or twice the amount of landscape material required by the Zoning Resolution; 3. That a detailed Landscape Plan illustrating compliance with Condition #2 should be submitted for approval as part of the Zoning Compliance Plan; 4. That a detailed lighting plan in compliance with the requirements of the Zoning Resolution shall be submitted as part of the Zoning Compliance Plan; 5. That the subject property and the adjacent property to the northeast (550, 0242, 0037) be consolidated prior to the issuance of a Zoning Compliance Certificate; and 6. That no additional free standing signage be permitted on the consolidated parcel. Trustee Winkler seconded the motion. Trustee Mitchell: Abstain; Trustee Winkler: Aye; Chairman Upton: Aye.

Township Attorney Hyle stated that that report from Tetra Tec has not been received for the property on Westwood-Northern Blvd. The work has been completed and the report is expected to arrive on Wednesday, December 12, 2007.

Attorney Hyle also stated that he has a signed offer in hand from BHP Properties LLC, for purchase of property located at Harrison and Belclare for the sum of \$680,000, with \$1,000 earnest money. This property is left over from the reconstruction of Belclare. The covenants and restrictions in the contract would provide that all building plans would be subject to approval by Green Township and would include a brick two-story office building containing 6,000 sq. ft. on the lower level and that the exterior design of the office building would be subject to approval by the Township and that the property would be used for office purposes only for a period of 15 years from the date of closing. Closing would be within 60 days from approval of building and sanitation applications. They would be asking to build before the sewers are installed, and for permission to use a system that would hold their sanitary effluent and pump it out until

sewers are installed. A letter has been submitted stating that one of the major tenants would be the Armed Forces for a recruiting center, which would utilize approximately 4,000 sq. ft. of the second floor of the building.

RESOLUTION #07-1210-T

Trustee Mitchell moved to pass a resolution approving sale of property located at Harrison and Belclare for the sum of \$680,000. Trustee Winkler seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

Attorney Hyle thanked the Green Township Police Union and their representative, Tom Fehr, for their efforts in reaching a settlement on the Police Officers Contract.

Administrator Celarek thanked the Police Union for their efforts in reaching a settlement on the Police Officers Contract. Mr. Celarek also thanked Sgt. Walt Bally for his efforts in Green Township on behalf of the Sheriff's Department.

Director of Public Services Schlimm stated that he would like to advertise for bids for Phase I of the Diehl Road Park Development. This would include clearing and grubbing, as well as installation of erosion control and other similar devices for the site. Engineering is progressing as expected and it is anticipated that the Township will have a final plan ready for bid in the next couple of months.

RESOLUTION #07-1210-U

Chairman Upton moved to pass a resolution approving going out to bid for Phase I of the Diehl Road Park Development. Trustee Winkler seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye.

Director of Public Services Schlimm reported that there are three developers in four subdivisions who have chosen not to contract with the Township for salting and/or snow removal on the streets within their developments. Trustee Mitchell suggested that a letter be sent to the residents in those developments to let them know that the Township cannot legally salt/plow their street so that they may put pressure on the developer to contract for salting and snow plowing services on their street.

Director of Development Goetzman wished everyone happy holidays.

Fire Chief Witsken reported that the Full-Time Firefighters Union and the Part-Time Firefighters Union recently signed a Memorandum of Understanding adopting the Township's new Drug-Free Workplace Policy. Chief Witsken also reported that after January 1, 2008 the Fire Department will again be taking applications for the 2008 Citizens' Fire Academy Classes. Interested residents may contact the Fire Department at #574-0474.

Police Chief West reported that the Citizens' Police Academy graduation will be held on Wednesday, December 12, 2007 at the Nathanael Greene Lodge. Chief West thanked Amvets Post #1988 for their recent donation of \$1,600 to the Police Department and \$1,600 to the Fire Department. He also thanked Meijer's for their donation of dog food for Police Canine Fletch.

Sgt. Walt Bally of the Hamilton County Sheriff's Department reported on an incident that occurred this morning at LaSalle High School which resulted in a student being arrested for inducing panic.

The Trustees each expressed holiday wishes to the residents of Green Township.

The next regular meeting of the Board of Trustees will be held on Monday, January 14, 2008 at 5:30 p.m.

Trustee Winkler moved to adjourn the meeting. Trustee Mitchell seconded the motion. Trustee Mitchell: Aye; Trustee Winkler: Aye; Chairman Upton: Aye. Meeting was adjourned 7:47 p.m.